

Minutes
STOW FINANCE COMMITTEE
November 14, 2006
Town Building

Call to Order

David Walrath called the meeting to order at 7:30 pm. Present were, Charles Kern, Pamela Glauner, Gary Bernklow, Joseph Hogan, and Elizabeth Tobey, Secretary.

Correspondence

- The Beacon Newsletter, November 2006
- Memo from the Board of Health regarding the Flu Clinic
- Memo from ITAC regarding requests for IT purchases
- Memo from the Planning Board re Lower Village Traffic Study presentation on November 15, 2006.
- Memo from the Town Administrator re FY08 budget message.
- Memo from the Association of Town Finance Committees regarding the Finance Committee Handbook

Approval of Minutes

Charles Kern moved to approve October 24, 2006 minutes as submitted. Pamela Glauner seconded the motion.

The motion carried unanimously (Glauner, Walrath, and Kern).

Review of Reserve Fund Transfer Requests

There were no reserve fund transfer requests to review at this time.

Liaison Reports

Public Safety Committee – Charlie stated that he had attended a presentation by Swiftreach regarding the reverse 911 interactive community notification. Reverse 911 is a communications solution that uses a patented combination of database and GIS mapping technologies to deliver outbound notifications. The approximate cost for set up is \$10,000 and maintenance is about \$500 per month.

School Building Task Force – Gary stated that there has been an architect hired, SMAMA/Symmes Maini & McKee Associates, Inc., from Cambridge, MA. They have had two meetings so far. They are presenting to the Selectmen tonight to go over where we stand and what we have done. The prescreening and evaluation had been pulled out again, to look at it and reassess it, now that we have more experience. We got some input from teachers, educators, and construction workers. Hopefully we will have a couple ideas on the books by mid January.

We are still trying to figure out the enrollment projections. We have to present the prescreening and value criteria to the architects, exactly what we want, in three weeks.

Recreation Department and Conservation – Joe stated that he checked in on them and nothing is really going on.

Community Preservation Committee – Dave stated that the CPC is still fighting with DHCD (Department of Housing and Community Development) over the deed restriction program. DCHD is arguing an untenable position.

Conservation Commission – Dave suggested that it was discovered they have \$50,000 that they didn't know they had, that the town had appropriated for buying small parcels and doing surveys or what ever else is needed. The funds are out of CPC funds. They simply have to vote to ask CPC to free the money for the Conservations Fund.

Discussion of Final Changes to RFTR Forms – Dave stated he would send out the final forms.

Other Business

Open Letter from George Dargatzis to the Selectmen – There was a discussion regarding the questions. It was decided that the Finance Committee would;

- Approximate what the school cost will be.
- What does the budget look like?
- What are the potential costs, i.e.; police, highway barn, fire, renovations to one or 2 other building or replacements over the next 5 to 10 years?
- Generic state of the town.

It was decided that this would be discussed again the first of the year.

Future Meetings

November 14, 2006

November 28, 2006

December 12, 2006

January 9, 2007

January 23, 2007

February 13, 2007

February 27, 2007

March 13, 2007

March 27, 2007

April 10, 2007

April 24, 2007

May 1, 2007

May 7, 2007 Pre-TM

Adjournment

A motion to adjourn was made by Charles Kern at 8:29 pm. Pamela Glauner seconded the motion.

The motion carried unanimously — (Walrath, Kern and Glauner)

Respectfully submitted,

Elizabeth A. Tobey,
Secretary